Dear [STUDENT NAME],

Thank you for registering for the upcoming Microsoft Office Specialist (MOS) Test Fest on [INSERT EVENT DATE].  The MOS Test Fest is ideal for students looking to validate their Microsoft Office skills and to differentiate themselves when seeking a new job. A MOS Test Fest will ensure you have the skills necessary to utilize Microsoft Office and make you more valuable in the workplace.

Lunch, afternoon snacks and beverages will be served, and a drawing for prizes will conclude the final session of Test Fest!

To ensure you are ready, please create a Certiport Candidate ID by visiting [**www.certiport.com**](http://www.certiport.com/) and clicking 'Register' to being the process.  Please bring ID information with you on the testing day.

We look forward to meeting you.  If you have any questions, please contact [INSERT EVENT COORDINATOR NAME AND CONTACT DETAILS].

Watch your inbox for more information!

Sincerely,

[INSERT NAME]